



# REGISTRATION FORM

JANUARY – JUNE 2024

*Your Voice Can Take You Anywhere*

This form is to be completed and returned by all students. All registrations must be accompanied by check or credit card. Emailed and faxed registrations will only be accepted with a credit card (fax: 415.331.8857).

To complete your registration, please check the box(es) associated with the course(s) in which you want to enroll under the heading “Enroll” in the chart starting below. In order to process your registration, **your name must be clearly printed at the top of each page, and pages 5 and 6 must be completed legibly.** Do not highlight, circle or add any extraneous marks (especially down the left column) on pages 1 – 4 on this form.

For additional information, including Guest Directors, class descriptions and the actual length (in hours) of each course please refer to our website, [www.voicetraxsf.com](http://www.voicetraxsf.com).

**NAME:** \_\_\_\_\_

COURSE	DATES/DAYS AND TIME	COST	FORMAT	TZF	ENROLL	OFFICE USE ONLY
<b>For Beginners</b>						
The World Of Voice-Over: An Introduction	Jan. 13 / Sat. 10:00am – 1:00pm	\$50	Hybrid	Yes	<input type="checkbox"/>	
The World Of Voice-Over: An Introduction	Feb. 24 / Sat. 10:00am – 1:00pm	\$50	Hybrid	Yes	<input type="checkbox"/>	
The World Of Voice-Over: An Introduction	May 4 / Sat. 10:00am – 1:00pm	\$50	Hybrid	Yes	<input type="checkbox"/>	
Beginning Seminar	Jan. 20 / Sat. 9:30am – 4:00pm	\$225	Hybrid	Yes	<input type="checkbox"/>	
Beginning Seminar	Apr. 13 / Sat. 9:30am – 4:00pm	\$225	Hybrid	Yes	<input type="checkbox"/>	
Beginning Seminar	May 18 / Sat. 9:30am – 4:00pm	\$225	Hybrid	Yes	<input type="checkbox"/>	
Beginner's Intensive Workshop	Jan. 17 – 31 / Weds. 6:00pm – 9:00pm	\$295	Online		<input type="checkbox"/>	
Creating Characters	June 29 & 30 / Sat. 10:00am – 5:00pm, Sun. 10:00am – 1:00pm	\$370	Hybrid	Yes	<input type="checkbox"/>	
Introduction to Directing	Apr. 20 / Sat. 9:30am – 3:30pm	\$250	Online	Yes	<input type="checkbox"/>	
Introduction to Narration	Mar. 2 & 3 / Sat. 10:00am – 5:00pm, Sun. 10:00am – 2:00pm	\$370	Online	Yes	<input type="checkbox"/>	
Introduction to Narration	June 8 & 9 / Sat. 10:00am – 5:00pm, Sun. 10:00am – 2:00pm	\$370	Online	Yes	<input type="checkbox"/>	

Hybrid = online and in-person students in same class

TZF = Time Zone Friendly

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NAME: \_\_\_\_\_

COURSE	DATES/DAYS AND TIME	COST	FORMAT	TZF	ENROLL	OFFICE USE ONLY
<b>For Intermediate Students</b>						
Colors Of Your Voice	Apr. 16 – 30 / Tues. 5:30pm – 9:00pm	\$395	Hybrid		<input type="checkbox"/>	
To Paris & Back	June 1 & 2 / Sat. 9:30am – 4:00pm, Sun. 10:00am – 1:00pm	\$395	Hybrid	Yes	<input type="checkbox"/>	
What A Character	Feb. 8 – 22 / Thurs. 6:30pm – 9:30pm	\$395	Online		<input type="checkbox"/>	

<b>For Everyone</b>						
Inside the Voice Actor's Studio	Mar. 9 / Sat. 10:00am – 1:00pm	\$75	Online	Yes	<input type="checkbox"/>	
Sunday Sitdown w/ Samantha	Feb. 4 / Sun. 9:30am – 12:30pm	\$150	Online	Yes	<input type="checkbox"/>	

<b>For Intermediate/Advanced Students</b>						
jAnimania!	May 4 & 5 / Sat. 4:00pm – 7:00pm, Sun. 10:00am – 5:00pm	\$400	Online	Yes	<input type="checkbox"/>	
Booking Gigs 123	Jan. 4 – 25 / Thurs. 6:30pm – 9:30pm	\$410	Hybrid		<input type="checkbox"/>	
Commercial To Character & Back Again	Mar. 5 – 19 / Tues. 6:30pm – 9:30pm	\$395	Hybrid		<input type="checkbox"/>	
Depth Of Character	Feb. 23 & 24 / Fri. 4:00pm – 7:00pm, Sat. 9:30am – 3:30pm	\$410	Hybrid	Yes	<input type="checkbox"/>	
Digging Deeper	April 1 – May 6 / Mon. 6:30pm – 9:30pm	\$595	Online		<input type="checkbox"/>	
Direct Thyself II	Jan. 26 & 27 / Fri. 5:00pm – 8:00pm, Sat. 9:30am – 3:30pm	\$410	Online	Yes	<input type="checkbox"/>	
Got Game?	Jan. 8 – 29 / Mon. 6:30pm – 9:30pm	\$410	Online		<input type="checkbox"/>	
Know Your Zero	June 6 – 27 / Thurs. 6:30pm – 9:30pm	\$410	Hybrid		<input type="checkbox"/>	
Less Is More, But Nothing Is Nothing	Feb. 9 & 10 / Fri. 6:30pm – 9:30pm, Sat. 10:00am – 5:00pm	\$400	Online		<input type="checkbox"/>	
One Night Wonder: IVR	Apr. 24 / Weds. 5:00pm – 8:00pm	\$150	Online	Yes	<input type="checkbox"/>	
Script Analysis	Mar. 6 – Apr. 10 / Weds. 6:00pm – 9:00pm	\$595	Online		<input type="checkbox"/>	

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COURSE	DATES/DAYS AND TIME	COST	FORMAT	TZF	ENROLL	OFFICE USE ONLY	
<b>For Intermediate/Advanced Students continued</b>							
Something To Sing About	Jan. 13 & 14 / Sat. 10:00am – 5:00pm, Sun. 12:00pm – 3:00pm	\$395	Online	Yes	<input type="checkbox"/>		
Taking On The Prototypes	Mar. 15 & 16 / Fri. 5:00pm – 8:00pm, Sat. 9:00am – 4:00pm	\$410	Online	Yes	<input type="checkbox"/>		
Taking Sides	Apr. 4 – 18 / Thurs. 6:30pm – 9:30pm	\$395	Hybrid		<input type="checkbox"/>		
The ABC's and 123's Of Toys	Mar. 23 & 24 / Sat. 5:00pm – 8:00pm, Sun. 10:00am – 5:00pm	\$395	Online	Yes	<input type="checkbox"/>		
The Actor Narrator	May 7 – 28 / Tues. 6:30pm – 9:30pm	\$425	Online		<input type="checkbox"/>		
The Good, The Bad & The Weird	May 9 – 30 / Thurs. 6:30pm – 9:30pm	\$410	Online		<input type="checkbox"/>		
The Taming Of The Mic	Feb. 6 – 20 / Tues. 5:30pm – 8:30pm	\$395	Hybrid	Yes	<input type="checkbox"/>		
You're On Your Own: The Art Of Self-Direction	Apr. 6 & 7 / Sat. 9:00am – 4:00pm, Sun. 10:00am – 1:00pm	\$410	Online	Yes	<input type="checkbox"/>		

<b>For Advanced Students &amp; Working Professionals</b>							
Am I Missing Something? Audition Review And So Much More	Feb. 25 / Sun. 9:30am – 4:00pm	\$300	Hybrid	Yes	<input type="checkbox"/>		
Am I Missing Something? Narration	Mar. 16 & 17 / Sat. 10:00am – 5:00pm, Sun. 10:00am – 1:00pm	\$395	Online	Yes	<input type="checkbox"/>		
Animation Domination	June 8 & 9 / Sat. 10:00am – 5:00pm, Sun. 10:00am – 1:00pm	\$410	Hybrid	Yes	<input type="checkbox"/>		
British-ish: A Journey To Mid-Atlantic & Beyond	May 4 & 5 / Sat. 10:00am – 5:00pm, Sun. 10:00am – 1:00pm	\$410	Online	Yes	<input type="checkbox"/>		
Character Layer Cake	June 3 – 17 / Mon. 6:30pm – 9:30pm	\$395	Hybrid		<input type="checkbox"/>		
Finding The Bunny	Jan. 5 & 6 / Fri. 4:00pm – 7:00pm, Sat. 9:30am – 3:30pm	\$410	Hybrid	Yes	<input type="checkbox"/>		
F#@k The Specs	Feb. 7 – 28 / Weds. 6:00pm – 9:00pm	\$425	Hybrid		<input type="checkbox"/>		

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COURSE	DATES/DAYS AND TIME	COST	FORMAT	TZF	ENROLL	OFFICE USE ONLY	
<b>For Advanced Students &amp; Working Professionals continued</b>							
New York State Of Mind	Mar. 7 – 21 / Thurs. 5:00pm – 8:00pm	\$410	Online	Yes	<input type="checkbox"/>		
No Laughing Matter	Mar. 4 – 25 / Mon. 6:30pm – 9:30pm	\$410	Hybrid		<input type="checkbox"/>		
Remotely Speaking: Characters	Feb. 10 & 11 / Sat. 10:00am – 5:00pm, Sun. 10:00am – 1:00pm	\$410	Online	Yes	<input type="checkbox"/>		
Say NO To The “Go-To”	Apr. 13 & 14 / Sat. 10:00am – 5:00pm, Sun. 10:00am – 1:00pm	\$395	Online	Yes	<input type="checkbox"/>		
Self-Direction Trifecta	June 29 & 30 / Sat. 10:00am – 5:00pm, Sun. 10:00am – 1:00pm	\$410	Online	Yes	<input type="checkbox"/>		
Sound & Fury Saturday (On A Tuesday)	Apr. 2 – 9 / Tues. 4:00pm – 7:00pm	\$330	Online	Yes	<input type="checkbox"/>		
TGIF	Mar. 22 – Apr. 26 (exc. 3/29) / Fri. 1:00pm – 5:00pm	\$505	Hybrid	Yes	<input type="checkbox"/>		
The Color Of Acting	June 21 & 22 / Fri. 5:00pm – 8:00pm, Sat. 9:00am – 4:00pm	\$410	Online	Yes	<input type="checkbox"/>		
The Power Of Persuasion	Jan. 19 & 20 / Fri. 4:00pm – 7:00pm, Sat. 9:00am – 4:00pm	\$410	Online	Yes	<input type="checkbox"/>		
Three Script Monte	Jan. 9 – 30 / Tues. 6:00pm – 9:00pm	\$450	Online		<input type="checkbox"/>		
Trailers And Promos And \$\$\$, Oh My!	Apr. 27 & 28 / Sat. 10:00am – 5:00pm, Sun. 10:00am – 1:00pm	\$395	Online	Yes	<input type="checkbox"/>		
Triple Threat: YOU Choose The Genre	Mar. 1 & 2 / Fri. 6:00pm – 9:00pm, Sat. 10:00am – 5:00pm	\$425	Online		<input type="checkbox"/>		
Unmasking Your Infinite Potential: Narration	Mar. 23 / Sat. 10:00am – 5:00pm	\$405	Online	Yes	<input type="checkbox"/>		
Utility Player University	June 4 – 18 / Tues. 6:30pm – 9:30pm	\$425	Online		<input type="checkbox"/>		

**\*\*\* VOICETRAX CANCELLATION POLICY \*\*\***

**Voicetrax Cancellation:**

A Voicetrax cancellation is defined as a class whose schedule has been changed or totally cancelled by the school. Substitution of a Guest Director or a change in class format is not considered a Voicetrax cancellation. Guest Directors, class dates and class formats are subject to change, and Voicetrax will contact you as soon as possible if there are any adjustments. **All classes listed as Hybrid are subject to change to online if there isn't the mandatory minimum of in-person students and are not eligible for a refund.** If Voicetrax cancels a class, your payment will be credited to an upcoming class. If you have no other class confirmed at the time of the cancellation, you will receive a full refund.

**Student Cancellation:**

Except in the event Voicetrax cancels or reschedules a class, the \$75 deposit required for registration is **non-refundable** and **non-transferable**. This means that if you drop a class – no matter when you drop it – the money charged for a deposit will be *forfeit*.

You may cancel your registration for a class up until two weeks in advance of the class start date. Classes starting on a Saturday or Sunday revert to the previous Friday for the drop deadline. There is no grace period for the drop deadline. If you have paid the full amount at the time of the cancellation, we will transfer the funds to another class balance minus your deposit.

No credit or refund will be given for any class registration cancelled less than two weeks prior to a class start date. You will be responsible for full payment of the class whether or not Voicetrax has received full payment.

**To cancel your attendance in a class, it is mandatory to email the office at voicetrax@voiceover-training.com. No phone calls or messages left will be accepted; written notification from the registered student is required to process your cancellation.** If you have any questions regarding our cancellation policy, please call us (415-331-8800) prior to registering for a class.

These policies are necessary to keep enrollment running smoothly and allow you and your fellow students to reap the maximum benefits of the training Voicetrax provides. Guest Directors spend hours tailoring exercises to suit specific students in a class, and when enrollment shifts at the last moment, it's disruptive to their preparation and to the class as a whole.

Thank you for your understanding.

**\*\*\* LAWYERS, LAW AND LEGALESE \*\*\***

SAG/AFTRA, the Krekorian Act, and California Labor laws require the following:

Name: \_\_\_\_\_

Driver License #: \_\_\_\_\_ State: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

These classes are not job interviews or auditions. I understand that the presence of a director is absolutely not a guarantee or promise of employment. I further understand that the intent of these classes is solely educational.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Voicetrax fully respects the privacy of any personal information that is collected in the registration process and we take protecting it very seriously! We will never share your personal information to any third party individual or company for sales/marketing purposes.*

**Guest directors, class dates and class formats are subject to change.**

Classes will be held online and in-person pursuant to State and Federal mandate requirements.

Vocetrax will monitor the daily situation diligently and will be cautious **beyond** health mandate restrictions. To view our health policy in its entirety, go to [www.vocetraxsf.com/covid-policy](http://www.vocetraxsf.com/covid-policy).

**PLEASE PROVIDE THE INFORMATION REQUESTED BELOW. DO PRINT CLEARLY.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Other Phone: (circle one: home / business) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

How did you hear about us?

- Facebook  Google  Referral/Word of mouth  Website  You Tube

To pay by credit card, please complete the following:  VISA  MASTERCARD

Account #: \_\_\_\_\_

Signature: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ 3 -Digits \_\_\_\_\_

Total charge amount (**please circle one: deposit or full amount**): \$ \_\_\_\_\_

By submitting this registration, I agree to the terms of the **CANCELLATION POLICY (p. 5)**, and I understand that each class requires a \$75 deposit, with the following exception: classes costing \$150 or less require full payment.

Balances are due two weeks prior to class start-date. For more information about remaining balances, refer to our Cancellation Policy (p. 5).

**Deposits and balances are NON-REFUNDABLE and NON-TRANSFERABLE**

Please make checks payable to:

**Vocetrax San Francisco, Inc.**

Mail checks and this form to:

*1207 D Bridgeway*

*Sausalito, CA 94965*

If you are paying by credit card, you may fax a copy of this form to: 415.331.8857.  
Or, email a scanned attachment of your form to [voicetrax@voiceover-training.com](mailto:voicetrax@voiceover-training.com). No camera photos, please.